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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 12 DECEMBER 1984

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I. Progress Report on Tasks Assigned by DCI/DDCI:

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No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

a. OL/HOME New Building Transition Survey Team:

1. During this reporting period, the New Building Transition Survey Team completed review of the New Building Project Office's outline for the Integrated Logistics Support Plan and submitted its recommendations for amendment.

2. The Team began review of a 1977 "Waste Energy Recovery Study," conducted by an outside contractor, in order to determine its relevance to the present Agency classified waste disposal dilemma.

c. Facilities Planning Presentation: Last week the Interior Design Consultant, Chief, Configuration Control Management Staff, and an architect from the Operations and Maintenance Branch, HOME/OL, attended a presentation by the Facilities Design Group. This facilities planning and consulting service assesses physical assets based on performance and develops specific personal software which can record and track inventory and specify procurement data while designing and managing space. Further presentations can be arranged if there is interest within the Office of Logistics.

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ADMINISTRATIVE — INTERNAL USE ONLY

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NO
h. Office of Data Processing Renovations: The computer interconnection between Rooms GC03 and GE04, Headquarters Building, is being delayed because the Office of Data Processing has been unable to provide the data cable to the contractor. Once the data cable is available, the contractor will submit a firm work schedule to complete the job. The data cable is not expected to be available until after 31 December 1984.

N NO
i. Headquarters Mechanical Room Fan Motor Replacement: [] has a team surveying all the motor control centers within the Headquarters Building as the first step to preparing the study and design required to replace the fan motors serving the building.

III. Significant Events Anticipated During the Coming Week:

None.

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Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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